

## RECRUITMENT FOR FOREIGNERS

First-cycle studies

Computer Science

The Candidate should:

- have received at least grade 8 in final school examination in Mathematics or Information Technology or Physics;
- have a communicative command of the Polish language.

Applications will be accepted from May 6 until the other half of September 2019.

1. The Candidates are required to register on-line through the registration system at <https://rekrutacja.pjwstk.edu.pl/>
2. After registration, hard copies of submitted application documents should be delivered to the Recruitment Department (in person/through a third party/ to be sent by post/ or courier):
  - application for admission to studies;
  - the original copy of the secondary school leaving certificate. The certificate should be authenticated (by an apostille); if needed
  - sworn translation – the original copy;
  - legalization of secondary school certificate (only if Candidates come from countries that are not parties of the Hague Convention)
  - copy of the Candidate's passport;
  - 1 photo of the ID format along with the digital version submitted via the on-line registration system.

Attention! The requirement of owning apostille and nostrification for Ukraine and Belarus citizens has been cancelled.

3. The Candidates will be preliminarily notified about their successful application online. In response to this email, Candidates request the invoice for the entrance fee (500 PLN) and the tuition fee for the first semester (full-time studies -3920 PLN or part-time studies 3185 PLN). The copy of the invoice will be sent by email.
4. Having paid, the Candidate should send the proof of payment to the following address: [gdansk@pjwstk.edu.pl](mailto:gdansk@pjwstk.edu.pl).
5. The Candidate will receive the 'Decision to Qualify' and 'Contract' by email to the address submitted to online registration system. The Candidate should print out 2 copies of the contract, fill them in, sign and send back both copies to PJATK (by

post/courier). If the Candidate is below legal age, the Contract must be signed also by their parent or custodian.

6. The Academy will sign the Contract and send back to the Candidate 'Decision to Accept a Foreigner to Studies' (the document necessary to obtain a visa)- the scanned version or the original if necessary.
7. Upon arrival in Poland, the Candidate should present the following documents for inspection in the Dean's Office:
  - Their passport with a visa;
  - Insurance policy.